



## ONLINE SAVINGS (TWO POT) APPLICATION VIA THE WEBSITE

**(Subsequent Application and with no change in details since previous claim)**

### Applying for Two Pot Savings Withdrawal via the Website

You will be able to apply for your Two Pot savings withdrawal via the [MIBFA website](#) **only if**

- ✓ you have successfully applied previously for your Two Pot savings withdrawal,
- ✓ a savings payment letter was issued for a previous Two Pot savings claim,
- ✓ you have a current Two Pot savings value of **R2000.00** or more, and
- ✓ **your details have not changed** since your last Two Pot savings claim.

*Note, you may only apply for your Two Pot savings withdrawal **once per tax year**.  
(A tax year runs from 1 March to 28/29 February).*

### First Time Login

If you are logging in for the first time, you will need to contact the MIBFA Call Centre on **0860 102 544** to activate your password.

Don't forget, the **Online Savings (Two Pot) Application via the Website Tutorial** is there to help you learn and understand this process.

Follow these steps to apply online

## STEPS



Click on the **Benefit Statements & Two Pot Savings** button on the **Home** page



## EXPLANATION

Click on the **Benefit Statements & Two Pot Savings** button on the **Home** page of the [MIBFA website](#) to access your Benefits Statements and Two Pot Savings Information.

MIBFA  
42 Anderson Street  
Johannesburg  
2001  
Tel: 0860 10 25 44

OUR SOLUTION FOR YOUR BUSINESS

Thursday, 15 May 2025

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### WELCOME TO MIBFA

The Metal Industries Benefit Funds Administrators (MIBFA), A Non Profit Company (NPC) that provides administration services for Benefit Funds in the industry

This website has been developed as a service to our members. We hope that it will assist companies in understanding their obligations with respect to the above Funds as set out in the Pensions Funds Act, the Income Tax Act and the Main Agreement of the Industry.

This website is also intended to serve as a useful reference document and assist staff in Wages / Human Resources and Finance departments in complying with the legal obligations of Employers in terms of the above noted legislation.

Please do not hesitate to contact us should you experience any problems with either the content or the functionality of this website.

IF YOU ARE RETIRING FROM THE MIPF (PLEASE CLICK HERE)

RETIREMENT REFORM AND TWO POT SYSTEM

CONTRIBUTION SUBMISSIONS

RULES

BENEFIT STATEMENTS & TWO POT SAVINGS

ANNUAL REPORTS

## STEPS



Log in to the **Member Portal** on the MIBFA website



## EXPLANATION

You are required to log in to the **Member Portal** on the MIBFA website to view your Benefits Statements and Two Pot Savings Information.

Select the option to view your **Two Pot Savings Information**.

Enter your ID Number and password and click on the **Login** button.

*Remember, if you are logging in for the first time, you will need to contact the MIBFA Call Centre on **0860 102 544** to activate your password.*

**MEMBER PORTAL LOGIN**

Which statements would you like to access?

Benefit Statements

Two Pot Savings Information


**Please enter your ID number and password below to display your Benefit Statements or your current Two Pot savings information.**

ID Number:

Password:

**BENEFIT STATEMENT QUERY FORM**

Click on the icon below to download.

  
[PDF Version](#)

\*Please either phone or ask your HR to phone the MIBFA Call Centre (Tel: 0860 102 544 ) to obtain your password.\*

## STEPS



View your Two Pot Savings Statement



## EXPLANATION

A menu appears with selection items.

Your current savings benefit breakdown and values are displayed on the [Member Portal](#) screen.

*Note, this new table view of your savings information replaces your **Savings Statements**.*

### TWO POT SAVINGS

Savings Benefit Breakdown	
**Seeded value as at 31/08/2024 or option date if you were over retirement age of 55 years as at 01 March 2021:	28069.81
Your 1/3rd member contributions received since 01/09/2024 or option date:	5958.05
Your 1/3rd employer contributions (minus costs) received since 01/09/2024 or option date:	6241.97
Amounts transferred to your savings portion from other fund since 01/09/2024:	0.00
1/3rd voluntary contributions received since 01/09/2024 or option date:	0.00
Interest:	1383.52
Less previous Savings Withdrawals and/or previous payments in terms of section 37D and/or Section 19(5)a:	-28069.81
<b>Your total savings benefit available</b> as at 27/03/2026	<b>13583.54</b>

[Click here to apply for your Two Pot Savings](#)


[Click here to view your Benefit Statements](#)


[Click here to view any Payment Letters you may have](#)

[Logout](#)

**Online Savings Application Tutorial**

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[PDF Version](#)



## STEPS



Apply for your Two Pot savings withdrawal



## EXPLANATION

Click on the link displayed on the **Member Portal** screen to **apply for your Two Pot Savings**.

*Note, this link will only be active if you qualify to apply for your Two Pot savings withdrawal via the website.*

*Remember, you may only apply for your Two Pot savings withdrawal **once per tax year**.*

### TWO POT SAVINGS

Savings Benefit Breakdown	
**Seeded value as at 31/08/2024 or option date if you were over retirement age of 55 years as at 01 March 2021:	28069.81
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## STEPS



View your Member Information



## EXPLANATION

Your details that are currently on record with MIBFA is displayed on the [Member Information](#) screen:

**Fund, Firm Reference Number, Member Surname and Name, ID or Passport Number, Tax Reference Number, Bank Name, Bank Account Number, Bank Branch Code, Current Savings Value.**

TWO POT SAVINGS WITHDRAWAL APPLICATION	
(No change in details since previous claim)	
<a href="#">Click here to go back to your Two Pot savings information</a>	
<b>Member Information</b> as at 27/03/2026	
<b>Fund</b>	<input type="text" value="MIPF"/>
<b>Firm Reference Number</b>	<input type="text" value="1A02345"/>
<b>Member Name</b>	<input type="text" value="SURNAME NAME"/>
<b>ID/Passport Number</b>	<input type="text" value="0011220041088"/>
<b>Tax Reference Number</b>	<input type="text" value="0010203040"/>
<b>Bank Name</b>	<input type="text" value="ABSA BANK"/>
<b>Bank Account Number</b>	<input type="text" value="0102030405"/>
<b>Bank Branch Code</b>	<input type="text" value="632005"/>
<b>Current Savings Value</b>	<input type="text" value="13583.54"/>



Confirm your current Cell Number and Email Address



You are required to confirm your **Cell Number** and/or your **Email Address**.

Type your current cell number in on the form displayed on the [Member Information](#) screen.

Type your current email address in on the form displayed on the [Member Information](#) screen.

Confirm your cellphone number and email address, enter your details here	
<b>Cell Number</b>	<input type="text" value="0823456789"/>
<b>Email Address</b>	<input type="text" value="Test@gmail.com"/>

## STEPS



Confirm that your member information has not changed since your last application



## EXPLANATION

You are required to confirm that your details displayed on the **Member Information** screen has not changed since your last Two Pot savings withdrawal application.

*Remember, you may only apply for your Two Pot savings withdrawal via the website if there is **no change** to your details since your last savings claim.*

Select the **Yes** button on the form displayed to confirm that your details are correct, or

Select the **No** button on the form displayed if your details have changed since your last Two Pot savings claim.

*Note, if your details have changed, then you need to ask your Employer to assist you with your application.*

Are the details displayed above, correct?  Yes  No



Confirm if you have been divorced since your last application



You are required to confirm if you have been divorced since your last Two Pot savings withdrawal application.

Select the **No** button on the form displayed if you have not been divorced since your last Two Pot savings claim, or

Select the **Yes** button on the form displayed if you have been divorced since your last Two Pot savings claim.

*Note, if you have been divorced since your last claim, then you need to ask your Employer to assist you with your application.*

Have you been divorced since your last application?  Yes  No



Confirm the amount you want to withdraw



You are required to confirm the amount you want to withdraw.

*Note, the **Savings Withdrawal Amount** displayed on the form is the same as your **Current Two Pot Savings Value** also displayed on the form.*

If you want to withdraw all of your current available Two Pot savings, do not change the **Savings Withdrawal Amount** displayed on the form, or

## STEPS



Read and accept **Your Declaration**



## EXPLANATION

If you want to add your own amount to withdraw, then clear the amount displayed on the form and type in your own amount.

*Remember, you may not withdraw less than R2000.00, or more than your current available Two Pot savings value.*

Confirm the amount you want to withdraw, or enter your own amount here

Savings withdrawal amount R 13583.54

You are required to carefully read and understand all the points under **Your Declaration**. Select the **Accept** button on the form displayed to proceed with your savings claim.

*Note, you will not be allowed to submit your savings claim if you have not accepted **Your Declaration**.*

**Your Declaration**

You understand that the Fund will process your benefit, in terms of our payment instruction recorded above and according to the rules of the Fund, upon receipt of the required documentation. By clicking on the Accept button below, you confirm that:

1. You understand that all applications will be subject to an administration fee which will be deducted from the savings withdrawal value requested.
2. You understand that the withdrawal from your savings portion is subject to tax in terms of the **Income Tax Act** and will be deducted from the savings withdrawal amount requested.
3. All information on this form is correct and complete. This includes all banking and tax information. You understand that if there is any loss because of incorrect or incomplete information in this form, the Fund is not responsible for the losses.
4. You made the decision about the payment of your benefit voluntarily.
5. When we receive this application, we will process your benefit according to the rules of the fund. This includes losses in value of your investment and losses that occur because you may have to pay more tax than anticipated.

Accept

## STEPS



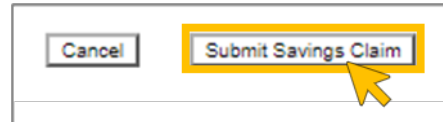
Submit your savings claim



## EXPLANATION

When you have checked and confirmed all the information on the **Member Information** screen, click on the **Submit Savings Claim** button to send your Two Pot savings withdrawal application to the Fund, or

If you do not want to proceed with your Two Pot savings claim, click on the **Cancel** button.



*Note, a message will be displayed on the **Member Information** screen as confirmation that your application was submitted once you have clicked on the **Submit Savings Claim** button.*

**The Fund acknowledges receipt of the withdrawal savings application (Two Pot). Please note that this acknowledgment does not guarantee that the claim will be processed or paid. The member/employer will be contacted directly if further information is required.**  
**For enquiries please email [marketingenquiries@mibfa.co.za](mailto:marketingenquiries@mibfa.co.za) or contact us at 0860 10 25 44.**

## STEPS



View your Benefit Statements



## EXPLANATION

Click on the link displayed on the **Member Portal** screen to view any **Benefit Statements** you may have.

**TWO POT SAVINGS**

<b>Savings Benefit Breakdown</b>	
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## STEPS



View your Two Pot Savings Payment Letter



## EXPLANATION

Click on the link displayed on the **Member Portal** screen to view any **Payment Letters** you may have.

*Remember, you will only have a Payment Letter if you have previously applied for Two Pot savings withdrawal and your claim was successfully processed and paid.*

### TWO POT SAVINGS

Savings Benefit Breakdown	
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## STEPS



Log out from the Member Portal



## EXPLANATION

Once you are done viewing your Two Pot savings information, click on the **Logout** button to close the **Member Portal** before you step away from the computer.

**TWO POT SAVINGS**

Savings Benefit Breakdown	
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**REMEMBER TO LOG OUT!**